

**Masterson Station Neighborhood Association, Inc.**  
**328 Masterson Station Drive**  
**Lexington, KY 40511**

**External Home Improvement Application**

Please return this application to Masterson Station Neighborhood Association, Inc. Please allow 7 to 10 business days for a response from the Association. If you use regular mail, it may take 12 to 15 days.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Property Address (if different from above): \_\_\_\_\_

**External Home Improvement Policy**

1. Homeowners planning to make an external home improvement (including installation of storage sheds) shall apply for approval via the DOR Committee with an external home improvement application.
2. If the application is denied by the DOR Committee, the homeowner shall be able to appeal that decision to the MSNA Board of Directors.
3. If the external home improvement requires a building permit, it must first be obtained from the LFUCG.
4. Storage sheds shall be no larger than 4WX8LX6H and shall not be visible from the street.
5. Storage sheds must be of like materials and abutting the house.
6. If the application is rejected, the homeowner may appeal the decision by requesting a hearing with the MSNA Board of Directors within 20 days. If an appeal request is not forwarded within this time frame, the appeal option is waived.

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**DESCRIPTION OF PROPOSED IMPROVEMENT**

Describe the project in detail to include type, style, and color of materials and dimensions of the improvement, including roof pitch. A picture or brochure is helpful. Architectural drawings or plans are best. In addition, the Lexington-Fayette Urban County Government requires a building permit for certain improvements to the property, such as a room addition. The Association requires a copy of the permit once approval is granted. Construction may proceed only after the Association receives a copy of the permit.

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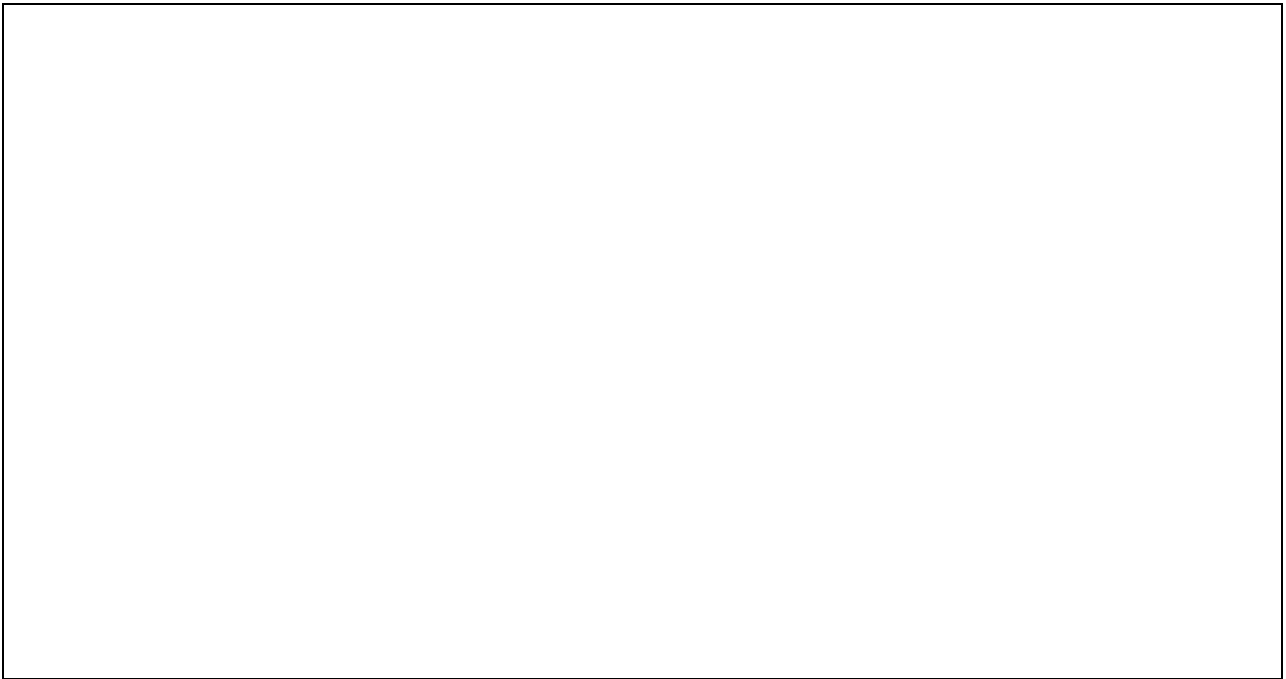
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*In the absence of architectural plans, please sketch the proposed improvement, showing the location of the improvement in relation to or where it attaches to house. Simple block diagrams are adequate. Architectural plans or drawings are best.*



Reviewed by Board of Directors, Masterson Station Neighborhood Association, Inc.

\_\_\_ Approved \_\_\_ Denied

Signature: \_\_\_\_\_

Date: \_\_\_\_\_